



CITIZENS ADVICE BARNLSLEY

General Advice Worker

Hours: 37 hours per week

Salary: Actual for 37 hours per week £20,400 to £23,541 per annum dependant on experience

Contract status: Fixed term to 31st March 2023

Holiday entitlement: 30 days annual leave and 10 public holidays (pro-rata)

Pension: Matching 5% employer's contribution

Staff benefits package

OVERALL AIMS OF THE POST:

- a) To deliver general advice sessions in community venues and our offices. Face to face outreach services will be delivered from various locations and at various times including both daytime and evening sessions and also from your home via telephone and video links

- b) To advise clients in all social welfare categories of law, particularly focussing on debt / money management, welfare benefits, housing, and employment through all channels including, face to face, telephone, video, and digital.

For an application pack and guidance notes please see www.barnsleycab.org.uk

Closing date: 12 noon 18th August 2022

Interviews will be held on: Tuesday 23rd August 2022