



## **Welfare Rights Adviser**

**Hours:** 18.5 hours per week

**Salary:** £24,974 per annum (Pro Rata £12,487) depending on experience

**Contract status:** Fixed term until 30 June 2025 (with a possible extension).

**Holiday entitlement:** 32 days annual leave pro rata + public holidays

**Pension:** Matching 5% employer's contribution

### **Staff benefits package**

- Employee Assistance Service
- On Demand GP
- Discounts on hundreds of retailers
- Deals for family activities and holidays

**Post funded by:** BMBC South Area Council

We are excited to announce that we are currently seeking to recruit a Welfare Rights Adviser to join our thriving charity at Citizens Advice Barnsley. Our service is busy, dynamic and client focused, with a track record of delivering high quality advice.

Candidates should be able to demonstrate excellent communication skills, with good understanding of interviewing skills and general advice work.

Candidates will work all day Wednesday and Thursday and half day on Friday, delivering an outreach drop in service in the community on Wednesdays and Thursdays.

We will consider training up a suitable candidate for this position on a reduced salary.

**For a digital application pack, job description and person specification please see [www.barnsleycab.org.uk](http://www.barnsleycab.org.uk)**

**CLOSING DATE: Thursday 17th October 2024**

**INTERVIEW DATE: Tuesday 29th October 2024**