



CITIZENS ADVICE BARNSLEY

General Advice Worker

Hours: 37 hours per week

Salary: Actual for 37 hours per week £23,541 per annum

Contract status: Fixed term to 31st March 2022

Holiday entitlement: 28 days annual leave and 10 public holidays (pro-rata)

Pension: Matching 5% employer's contribution

OVERALL AIMS OF THE POST:

- a) To deliver general advice sessions in community venues and our offices. During the current pandemic while the office is closed all work will be undertaken from the advisor home.
- b) Once the current pandemic is under control and outreaches and offices open up to allow face to face outreach services will be delivered from various locations and at various times including both daytime and evening sessions and also from your home via telephone and video links
- c) To advise clients in all social welfare categories of law, particularly focussing on debt / money management, welfare benefits, housing, and employment through all channels including, face to face, telephone, video, and digital.

Digital applications only - for an application pack and guidance notes please see www.barnsleycab.org.uk

Closing date: 12 noon 27th May 2021

Video Interviews will be held on: 10th June 2021