



Community Engagement Officer

Hours: 20 hours per week

Salary: £22,628 per annum (pro rata)

Contract status: 12 months fixed term

Holiday entitlement: 32 days holiday plus public bank holidays (pro rata)

Pension: Matching 5% employer's contribution

Staff benefits package

- Employee Assistance Service
- On Demand GP
- Discounts on hundreds of retailers
- Deals for family activities and holidays

Post funded by: National Lottery Awards for All

We are excited to announce that we are seeking to recruit a Community Engagement Officer to join our team at Citizens Advice Barnsley. Our thriving charity is busy, dynamic and client focused, with a long track record of delivering high quality advice.

We are looking for an outgoing and approachable person who can provide a point of contact between our organisation and members of the community by:

- providing reception cover in our main office in Barnsley Town Centre
- attending community outreach events all across Barnsley to promote our services.

- Assisting with networking and communications via production of posters, leaflets, newsletters, social media etc.

Suitable candidates will need at least 1 years recent experience of working in a customer facing environment and will need to be able to travel to community locations across Barnsley.

For a digital application pack, job description and person specification please see www.barnsleycab.org.uk

CLOSING DATE: 25 April 2024 (midday)

INTERVIEW DATE: 3 May 2024